

TIGARD LIBRARY BOARD
MINUTES
May 11, 2006

Call to Order: 7:14 p.m.

Roll Call: Marvin Diamond, Brian Kelly, Ruthanne Lidman (alternate), Jane Smith and Jan Thenell. Staff: Margaret Barnes and Connie Martin.

Library Foundation President, Gene Clair was present to give the Library Board some information on the progress of the Foundation. The Foundation has formed bylaws and is adopting a business plan. They are in the process of obtaining quotes on stationary and developing a newsletter. In the future they plan to hold seminars on financial planning. Clair indicated the Foundation would like to increase its Board membership. The Library Board thanked Mr. Clair for the update.

Minutes: It was moved by Thenell and seconded by Smith to approve the minutes of April 13, 2006 with changes identified by the Board. Motion passed unanimously.

Agenda Additions and Deletions: Discussion of patron behavior and issues (after Monthly Report).

Call to the Public: Foundation President, Gene Clair was present to update the Board on the progress of the Library Foundation.

Monthly Report for April 2006: Barnes indicated that WCCLS statistics show for May, a slight decline in activity; however Tigard continues to be very busy. The application process for the Sr. Librarian position has ended. The Circulation Manager position has been posted. The Library's budget meeting with the Budget Committee went well. There was support to increase the library book budget to keep up with inflation and to keep the two half-time positions requested. Barnes stated that after reviewing the proposals for artwork for the entry wall, staff made a preliminary determination to work with two local artists.

Patron Behavior & Issues: Barnes informed the Board there were two issues involving patron behavior they should have knowledge of: 1) During the week of May 9, young teens depicted behavior that was inappropriate and abusive to staff. As a result, the teens did not receive warnings; instead they were excluded from the library and its premises for 90 days. Certified letters went to the parent/guardians of the teens, 2) A patron sent Barnes a letter requesting an apology after it was witnessed she had left two young children under the age of 10 in her vehicle unattended in the library parking lot. Barnes described the situation and the state laws against this behavior. The City Attorney's office is involved.

Public Internet / Wireless: Barnes announced wireless access at TPL should be operational by May 15. Patrons must have their library card to obtain access and are requested to come with charged batteries. Printing will not be available when using

wireless access. There has been discussion of restricting Internet use to only those patrons with good standing records. In addition, the library is working on installing a machine where patrons will be able to add additional money to their cards for printing. This would free up significant time for the Reference staff.

The library will use the same filtering system for the public Internet stations as Washington County. The County is working with the company "Comprise" to install the Internet filtering system. There will be two types of filtering; child filtering and adult filtering on the public Internet machines. Although Tigard City Council approved the WILInet User Internet Filter Selection Agreement, they have directed City staff to review additional filtering options. There is some question on what the filtering menu will look like and how easily options can be identified. The Board discussed this at length. The Board agreed that they would like to see software that provides an easy option for the switch to a non-filtered session. The Board expressed strong opinion for patrons having the choice of what kind of filtering they would like.

Diamond moved to reaffirm the existing Internet Acceptable Use Policy that unfiltered access remain as the default to the public Internet workstations on the second floor of the library, seconded by Thenell. Motion passed unanimously. Along with the motion, the Board encouraged the County to facilitate an easy selection of which choice of filtering, and to provide an adult or child filtering option on all Internet workstations. The Board's goal is to ensure open, free access to information.

WCCLS: The Library Director's Board approved an Operational Levy for WCCLS to be placed on the November 2006 ballot. The cost is between 12 and 17 cents per \$1,000 of assessed value.

Citizen Involvement Team Committee Representative: Due to the time, this topic will be tabled until the June 8 Library Board meeting.

Board Communications: None.

Other Business: Barnes indicated that the selection for new Library Board members will take place in June. There will be one voting position and the alternate position available. New members will be present at the July 13 Board meeting.

The City's new Finance Director put together a comparison of other libraries for population served based on the State Library Report. The Tigard Library ranks 13 highest in terms of population served.

Adjournment: The meeting adjourned at 8:29 p.m.

The next meeting is scheduled for June 8, 2006 at 7:00 p.m. in the Conference Room at the New Tigard Library, 13500 SW Hall Blvd.